

Bath and North East Somerset Health & Wellbeing Board

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	Date:	17 March 2015

To: All Members of the Health & Wellbeing Board

Members: Councillor Paul Crossley (Bath & North East Somerset Council), Dr Ian Orpen (Member of the Clinical Commissioning Group), Ashley Ayre (Bath & North East Somerset Council), Councillor Simon Allen (Bath & North East Somerset Council), Bruce Laurence (Bath & North East Somerset Council), Councillor Dine Romero (Bath & North East Somerset Council), Jo Farrar (Bath & North East Somerset Council), Morgan Daly (Healthwatch Representative), Diana Hall Hall (Healthwatch representative), John Holden (Clinical Commissioning Group lay member) and Tracey Cox (Clinical Commissioning Group)

Non-voting member Julia Davison (NHS England - Bath, Gloucestershire, Swindon and Wiltshire Area Team)

Observers: Councillors John Bull and Vic Pritchard

Other appropriate officers
Press and Public

Dear Member

Health & Wellbeing Board

You are invited to attend a meeting of the Board, to be held on **Wednesday, 25th March, 2015** at **10.00 am** in the **Brunswick Room - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic
Committee Administrator

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

1. Inspection of Papers:

Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Guildhall Bath (during normal office hours).

2. Public Speaking at Meetings:

The Partnership Board encourages the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. Advance notice is requested, if possible, not less than *two full working days* before the meeting (this means that for meetings held on Wednesdays notice is requested in Democratic Services by 4.30pm the previous Friday).

3. Recording at Meetings:-

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator

The Council will broadcast the images and sound live via the internet www.bathnes.gov.uk/webcast An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. Details of Decisions taken at this meeting can be found in the draft minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above. Appendices to reports (if not included with these papers) are available for inspection at the Council's **Public Access Points:**

- Guildhall, Bath;
- Civic Centre, Keynsham;
- The Hollies, Midsomer Norton;
- Public Libraries at: Bath Central, Keynsham and Midsomer Norton.

5. Substitutions

Members of the Board are reminded that any substitution should be notified to the Committee Administrator prior to the commencement of the meeting.

6. Declarations of Interest

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

- (a) The agenda item number in which they have an interest to declare.
- (b) The nature of their interest.
- (c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

7. Attendance Register:

Members should sign the Register which will be circulated at the meeting.

8. Emergency Evacuation Procedure

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Health & Wellbeing Board

Wednesday, 25th March, 2015

Brunswick Room - Guildhall, Bath

10.00 am - 12.00 pm

Agenda

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

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5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. MINUTES OF PREVIOUS MEETING

To confirm the minutes of the above meeting as a correct record.

8. BATH AND NORTH EAST SOMERSET PHARMACEUTICAL NEEDS ASSESSMENT 2015-18 (15 MINUTES)

The Bath and North East Somerset Health and Wellbeing Board has an obligation to produce a Pharmaceutical Needs Assessment (PNA) for the area by 1st April 2015.

Following a 70 day consultation process, the PNA Steering Group has now prepared a Pharmaceutical Needs Assessment document for consideration and approval by the Board prior to publication.

The Board is asked to:

- Consider and adopt the key findings set out in the Bath and North East Somerset

Pharmaceutical Needs Assessment 2015-18

- Agree the proposed arrangements for maintaining and keeping the PNA up to date, including an annual PNA Steering Group review meeting
- Agree that representatives of the Health and Wellbeing Board meet with the Avon Local Pharmaceutical Committee through an informal intelligence-sharing meeting
- Confirm which of option 1 and 2 should be adopted for responding to notifications of new pharmacy applications from NHS England.

9. REFRESH OF THE HEALTHY WEIGHT STRATEGY (15 MINUTES)

The Board is asked to:

- Approve the strategy subject to public consultation
- Agree the governance of the strategy

10. DEMENTIA WORK PROGRAMME UPDATE (15 MINUTES)

Improving the quality of life for people with dementia is a priority for the Health and Wellbeing Board and the dementia work programme links to two of the CCG's strategic priorities for the next 5 years: 'Long Term Condition Management' and 'Safe, compassionate care for frail older people'.

The purpose of this paper is to update the B&NES Health and Wellbeing Board on the dementia work programme.

The Board is asked to note the work undertaken to date and support the delivery of the work programme.

11. DIABETES CARE PATHWAY REDESIGN (15 MINUTES)

Diabetes is the long term condition with the fastest rising prevalence and in order to manage the increasing demand, the diabetes care pathway is being redesigned.

This work is one of the CCG's strategic priorities for the next 5 years and the purpose of this paper is to inform the B&NES Health and Wellbeing Board on the model and provide an update on project progress.

The Board is asked to:

- Note the project work undertaken to date; and
- Support the development and delivery of the new pathway.

12. BATH AND NORTH EAST SOMERSET JOINT HEALTH AND WELLBEING STRATEGY (25)

The first Bath and North East Somerset Joint Health and Wellbeing Strategy (JHWS) was published in November 2013.

The approval of the CCG 5 year strategic plan, publication of NHS England's 'The 5 Year Forward View', publication of the first Health and Wellbeing Board annual report and work on a new Council vision and corporate plan means a lot has changed since this date. The Strategy needed to be refreshed in order to reflect this change.

The Board is asked to:

- Comment on and adopt the refreshed B&NES Joint Health and Wellbeing Strategy

13. HEALTHWATCH BATH AND NORTH EAST SOMERSET
UPDATE (10 MINUTES)

The Board is asked to agree that:

- It notes the feedback received through issues and concerns and through the Network, including an update on a research project conducted by Healthwatch within the Royal United Hospital.
- It considers and notes the proposal for a model of Healthwatch work which maximises resources available within the overall Healthwatch project and local partners.

14. BETTER CARE FUND (BCF) SECTION 75 AGREEMENT (15
MINUTES)

The changes to the previously submitted Bath and North East Somerset BCF plan were agreed by the Health and Wellbeing Board on the 17th September 2014, this led to the plan being approved and recognised as an example of best practice through the NHS England national assurance process.

The submitted plan has had no changes to planned schemes; however the Council and CCG have reviewed its emergency admissions target and reconsidered this target to take into account 2014/15 pressures in acute trust non-elective activity.

There is now a requirement to formalise the arrangement and ensure that there is a documented agreement in place outlining funding transfers, governance and risk share arrangements under Section 75 of the NHS Act 2006.

The Board is asked to:

- Note the financial summary of BCF schemes and the 2015/16 funding transfers
- Support the changes to the target for reductions in emergency admissions
- Agree entering into the draft section 75 agreement with delegation to the Co-chairs of the Health and Wellbeing Board and CCG's Chief Officer for agreement of the final agreement before signing.

15. TWITTER QUESTIONS

The Committee Administrator for this meeting is Jack Latkovic who can be contacted by telephoning Bath 01225 394452